

BROOKINGS COUNTY COMMISSION MEETING

TUESDAY, FEBRUARY 9, 2016

The Brookings County Board of County Commissioners met in regular session on Tuesday, February 9, 2016 with the following members present: Ryan Krogman, Larry Jensen, Stephne Miller, Lee Ann Pierce, and Tom Yseth.

CALL TO ORDER

Chairperson Krogman called the meeting to order.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

The agenda for the February 9, 2016 Commission Meeting was approved without objection.

CONSENT AGENDA

The consent agenda was approved without objection from the board. The consent agenda consisted of the minutes from the January 26, 2016 Commission Meeting. Be it noted, under Personnel Action Notices, Part-time Administrative Assistant Melanie Kindt is in the Community Health Department, not the Sheriff's Department.

Travel Requests: Michael Holzhauser to attend a Welfare District Training on February 11th in Sioux Falls; County Commissioners, Stacy Steffensen, and Michael Holzhauser to attend South Dakota Association of County Commissioners and the Welfare Officials Spring Workshop on March 15th-17th in Pierre; Richard Birk to attend a 2016 Short Course on March 22nd-24th in Oacoma, SD.

Personnel Action Notices: routine step increase- Gary Norgaard to \$21.22, effective January 1, 2016; new hire- Full-time Mechanic/Fabricator Michael Scott at \$20.83, effective January 19, 2016; status change- Full-time Correctional Officer Shiann Hauptert at \$17.33, effective January 25, 2016; status change- Full-time Correctional Officer Tonia Thornton at \$17.33, effective January 26, 2016; routine step increase- Kimberly Ellingson to \$17.33, effective February 1, 2016; new hire- Part-time Administrative Assistant Melanie Kindt to \$15.80, effective February 4, 2016.

Cellular Authorizations: Michael Scott- High Usage at \$45/month; Chris Lilla- Extensive Usage at \$60 month and Data Plan at \$45/month.

Human Services Report: case #15-157 for rent was approved; case #16-011 for Avera McKennan was denied; case #16-020 for Avera McKennan was denied; case #16-020 for Avera McKennan was denied; case #16-020 for Avera McKennan was denied; case #16-022 for Brookings Municipal Utilities was approved; case #16-024

for Brookings Hospital was denied; case #16-025 for County Burial was approved; case #16-026 for Avera McKennan was denied.

ROUTINE BUSINESS

Approval of Claims

Motion by Miller, seconded by Yseth to approve the following claims. Motion carried.

Anderson Oil, Diesel at White Shop, \$818.40; Aragon, Antonio, Three Hrs Translation Services, \$150.00; Auto Body Specialties, Rub Undercoat 0385, \$53.95; Benjamin L. Kleinjan, CAA, \$495.00, CAA, \$252.00, CAA, \$684.00, CAA, \$342.00, CAA, \$527.00, CAA, \$139.50, CAA, \$108.50, CAA, \$558.00; Blackstrap Inc, Road Salt, \$7,029.70; Bozied Oil Co Inc, Transport Fuel, \$15.47; BRBA, 2016 Exhibitor Registration, \$400.00; Brookings Area Chamber, State of the State Tour, \$75.00; Brookings City Utilities, COP Utilities, \$122.51, Phone, \$282.35, Phone & Internet Service, \$65.15, Utilities, Phone, \$1,071.42, Water for Truck Shed, \$84.77; Brookings County Historic Society, 2016 Budget Allocation, \$4,000.00; Brookings Domestic Abuse Shelter, 2016 Budget Allocation, \$40,000.00; Brookings Health System, December Blood Testing, \$2,774.00; Brookings Health System Foundation, 2016 Expansion Capital Campaign, \$750,000.00; Brookings Register, Subscription Renewal, \$161.00; Central Business Supply, Bulletin Board, Calendar, \$57.41, Envelopes, Toner, Paper, \$184.25, File Cabinet, Chair, Supplies, \$1,176.90, Tax Forms & Envelopes, \$309.39; Century Business Products, Copier Contract, \$53.15, Copier Contract, \$68.26; Century Link, Long Distance Phone, \$127.60; City of Brookings, Joint Building Expenses, \$4,645.85; Cook's Wastepaper & Recycling, Feb 16 Garbage/Recycling, \$120.64; Courtesy Plumbing Inc, Element for Water Heater, \$16.95; Creative Product Sourcing, D.A.R.E. Shirts, \$73.00; Donald Mccarty, CAA, \$676.40, CAA, \$432.00, CAA, \$738.00, CAA, \$612.00, CAA, \$2,287.25, CAA, \$517.50, CAA, \$796.50, CAA, \$463.50, CAA, \$490.50; EDM Publishers Inc, Publication Subscription, \$99.00; Everist, L.G. Inc, Icing Sand, \$1,810.67; Executive Mgmt Finance Office, Tech Access Fee Dec 2015, \$29.00; Fite, Pierce & Ronning Law, CAA, \$1,196.10; Foerster Office & Supply, Jail Supplies, \$529.00; Ford, Deb, Extension Board Mileage, \$16.80; Forrest Holdings Inc, Tax Certificate, \$4,368.47, Tax Certificate, \$4,380.46, Tax Certificate, \$4,043.10, Tax Certificate, \$1,130.11; G&K Services, Laundry Services, \$221.68; Gass Law, PC, CAA, \$586.61; Hart Intercivic, Epollbook License & Support, \$2,929.00; Haugen, Richard, Travel Reimbursement-Meals, \$64.00; Holiday Inn Express Hotel, Lodging For ICS-400 Course, \$197.14; Hometown Service & Tire, LLC, RSVP Tires, \$459.99; Hy-Vee Food Store, Inmate Meals, \$14,577.64; James Kramer, Payment on Delinquent Taxes, \$16.25; Jennifer Goldammer, CAA, \$342.00, CAA, \$274.50, CAA, \$432.00, CAA, \$481.50, CAA, \$85.50; Kevin Murfield, Transport Fuel, \$21.02; Kingbrook Rural Water, Water Utilities, \$33.00; Lacroix, Heather M., CAA Inv MI, \$272.63; Locators & Supplies, Coats, \$140.57; Lyle Signs Inc, Signs, \$552.54; M&T Fire & Safety Inc, First Aid Kit Refills, \$103.00, Office Supplies, \$35.00; Mark Sternhagen, Overpayment MH Taxes in 2013, \$6.21; MCI Long Distance Dec 15-Jan16, \$31.07; McKeever's Vending, Inmate Commissary, \$746.82; Mcleod's Printing & Office, 2016 Assessment Notice Forms, \$419.84; Mediacom LLC, Law Library Internet - Feb 16, \$75.90; Midwest Management/BMO Harris, Tax Certificate, \$1,703.04; Miller, Stephne, Travel to Pierre, Brookings Day, \$160.44; Mr. V's Professional Body, 612 Repair - Deductible, \$500.00; Nancy J Nelson, CAA, \$644.00, CAA, \$501.40, CAA, \$663.32; Newegg Business Inc, Computer, \$617.98, Printer, \$99.99; Office Peeps Inc, Office Supplies, \$922.51, Paper, Ribbons, Post-Its, \$130.81; Party Depot, Programming Supplies, \$4.38; Patricia J Hartsel, Transcripts, \$54.40, Transcripts, \$34.00, Transcripts, \$37.40, Transcripts, \$40.80, Transcripts, \$27.20, Transcripts, \$6.40, Transcripts,

\$7.60, Transcripts, \$8.40; Prochem Dynamics LLC, Cleaning Supplies, \$743.19; Qualified Presort, Assessment Notices Postage, \$4,500.00; RFD, Commission Minutes, Legals, \$1,255.32; Rick Ribstein, CAA, \$1,709.68, CAA, \$1,913.10; Running's Supply Inc, Heater, \$10.99, Shop Supplies, Parts, \$302.28; Safe-N-Secure, Service Call, \$263.47; Schuneman Equipment Co, Filters, Inventory Supplies, \$832.38; SD Dept of Transportation, Bridge 120-012, 209-150, \$62,744.63; SDACHS, NACE Dues, \$275.00; SDML Workers' Comp Fund, 2016 Renewal Billing, \$68,064.00; Sioux City Foundry, Curved Carbides Cutting Edge, \$7,644.00; Sioux Valley Cleaners Inc, WIC Janitorial January, \$442.00; Steven Ust, Building Inspections, \$300.00, Building Inspections, \$700.00; Taser International, Tasers, \$15,540.28; Terry D Wieczorek PC, CAA, \$73.60, CAA, \$552.87, CAA, \$1,135.21, CAA, \$467.43, CAA, \$273.65, CAA, \$258.87, CAA, \$265.47, CAA, \$581.62; Vandenberg Law, CAA, \$769.00, CAA, \$207.00, CAA, \$502.50, CAA, \$594.50, CAA, \$787.50, CAA, \$1,422.50; Verizon Wireless, Tablet Wireless, \$40.01; Walburg, Duane, Animal Control Mileage 1/9-22, \$8.00; Walmart Community, Deicer, Snowbrush, Supplies, \$25.62, Jail Supplies, \$529.92, Office, Programming Supplies, \$151.95; White City, Utilities, White Shop, \$60.45; Yankton County Treasurer, MI Hearings, \$568.75

February 2016 Cell Phone Reimbursements: Anderson, Jeffrey G, \$75.00; Birk, Richard, \$105.00; Biteler, David, \$30.00; Buseth, Vicki, \$105.00; Chapman, Beverly, \$105.00; Dejong, Darren J, \$60.00; Doremus, Sean, \$30.00; Dragseth, Joyce, \$105.00; Friedrich, Cliff, \$45.00; Gengler, Michael, \$30.00; Giegling, Mike, \$30.00; Gross, Linda, \$30.00; Haider, Darin, \$60.00; Haugen, Richard, \$45.00; Hieb, Richard, \$30.00; Hill, Robert, \$105.00; Hoekman, Devan, \$30.00; Holzhauser, Michael, \$105.00; Howard, Abigail A., \$105.00; Jensen, Larry, \$75.00; Kriese, Jeremy, \$30.00; Krogman, Ryan, \$75.00; Langstraat, Manual, \$30.00; Lilla, Christopher L., \$105.00; Littlecott, Laura, \$45.00; McCrea, Don, \$15.00; Miller, Stephne, \$75.00; Molengraaf, John, \$30.00; Moser, Misty, \$75.00; Nesvold, Teree, \$105.00; Pierce, Irene, \$45.00; Pierce, Leann, \$75.00; Pike, Jon, \$60.00; Plowman, Shawn, \$90.00; Scheer, Aaron, \$30.00; Sebring, Scott, \$105.00; Stanwick, Martin, \$105.00; Steffensen, Stacy, \$105.00; Stoltenburg, Michael, \$15.00; Sweebe, Bart, \$105.00; Umberger, Charles, \$45.00; Witche, Kristen, \$75.00; Yseth, Tom, \$75.00.

Department Head Reports

Director of Equalization Chris Lilla said he, Director of Equalization Joyce Dragseth, and GIS Technician Jim Sampson will be meeting with Brookings Municipal Utilities. Lilla said BMU is going to hire a survey company to re-survey every pin located in Brookings City. Lilla said they would then put everything into the GIS system. Lilla said BMU will be doing it with or without participants because they have budgeted for it. Lilla said if Brookings County ever wants to acquire this GIS layer, we would want to jump on board with them. Lilla said the next meeting will be February 16th at Brookings Municipal Utilities.

Lilla said the assessment notices should be mailed out later in the week. Lilla also discussed different House and Senate bills.

Lilla discussed the 2016 Equalization dates and meetings. The board will meet on Tuesday, April 12th at 8:30 a.m. as the Brookings County Board of Equalization.

County Development Director Robert Hill said the Comprehensive Land Use Plan has been submitted and the public hearing will be later in the afternoon. Hill said the monthly Planning Commission Meeting scheduled for February 2nd was cancelled due to the weather and will be rescheduled to another time.

Hill said he is working on getting outside assistance to help with pets in case of an evacuation. Hill said the Red Cross will not take animals, so he is reaching out to the agricultural community for assistance.

Hill also said they are currently working on countywide credentialing. Hill said anyone who would have to respond to an emergency situation would need to be credentialed.

Hill discussed House Bill 1100 and upcoming dates.

Veterans & Human Services Michael Holzhauser said he has been visiting the Veterans Resource Center on campus. He said they are currently trying to find space for a new office. Holzhauser also updated the board on the number of phone calls the office has made and received, and the number of in-person meetings.

Finance Officer Vicki Buseth presented revenue figures for 2015. Buseth said the Finance Office brought in \$57,818,397.63. Buseth said the Consumer Price Index in 2017 is 0.0%.

Buseth said House Bill 1005, which would increase the title transfer fee and lien fee, was passed unanimously through committee.

Pierce said the money comparisons report was very helpful and thanked Buseth for putting that together.

Finance Office Report

Finance Officer Vicki Buseth presented the Finance Office report for December 2015.

Motion by Miller, seconded by Pierce to approve the following transfers as per budget appropriations for the first quarter of 2016. Motion carried.

From General Fund 101-4-911-4294 to Highway Road & Bridge Fund 201-3-371-0000 in the amount of \$750,000.

From General Fund 101-4-911-4290 to Emergency Management Fund 226-3-371-0000 in the amount of \$21,568.

From General Fund 101-4-911-4298 to Register of Deeds Relief Fund 250-3-371-0000 in the amount of \$3,239.25.

Be it noted, the Auditor's Account with Treasurer was presented to the board.

December 2015

Total amount of deposits in bank.....\$17,460,314.61

Total amount of actual cash: Currency.....\$3,837.00

Coins.....\$2.20

Total amount of checks/draft in Treasurer's possession not exceeding 3 days.....\$38,357.73

Itemized list of all other items.....\$5,859.45

TOTAL.....\$17,508,370.99

Be it noted, the Payroll & Additive Totals for December 2015 were presented to the board.

Commissioner/HR: \$20,444.64; Technology: \$8,341.36; Finance Office: \$26,733.02; States Attorney: \$31,584.08; Equalization: \$25,003.36; Register of Deeds: \$9,196.60; Veterans/Welfare: \$7,317.34; Sheriff's Office: \$125,205.50; Coroner: \$243.12; Community Health: \$3,108.72; Extension: \$3,055.69; Weed: \$4,864.21; Planning/Zoning: \$8,372.45; Highway: \$65,914.35; Emergency Management: \$4,067.75

AFLAC: \$2,881.06; Avesis: \$1,168.18; Office of Child Support: \$400.00; Delta Dental: \$4,506.56; Flex One: \$1,724.64; Fort Dearborn Life Insurance: \$1,004.40; Local Teamsters: \$1,107.00; SDRS: \$53,982.97; SDRS Supplemental: \$1,818.00; EFTPS: \$118,647.11; Wellmark: \$85,644.21; SDRS Special Pay Plan Fee: \$45.00; SDRS Special Pay Plan: \$18,199.48; AFLAC Group/CAIC Primary: \$572.06.

Be it noted, the expenditure adjustments for the month of December 2015 were presented to the board. \$4,945.67 was transferred to allocate highway department expenditures to other county departments for work performed and supplies furnished by the highway department.

Be it noted the Register of Deeds Statement of Fees collected for the month of December 2015 in the amount of \$37,246.00 was presented to the board.

Sheriff Martin Stanwick showed the board a dash cam video of one of his deputies helping individuals who went in the ditch off the interstate. Stanwick said he worries about his deputies when they are called to accidents on the interstate because it is life threatening.

Stanwick said there are 29 inmates in jail and 117 individuals participating on the 24/7 program. Stanwick said there was a burglary in Volga and they arrested four juveniles. Stanwick said there are 28 people using the SCRAM bracelets and 17 using the drug patch.

Stanwick said he is three deputies down, so some of the employees will have overtime.

Stanwick said he is now on the Salvation Army Committee and one of the issues they will be working on is the lack of emergency assistance in Brookings, such as gasoline and overnight shelter.

Stanwick discussed House Bill 1129, which would allow people who have an Enhanced Permit to carry a gun inside a courthouse. Pierce said she has real concerns regarding this bill. Miller said she agrees with Pierce. Pierce recommended the board speak with Senator Larry Tidemann about it. Miller said she is afraid if the board sends a letter expressing their concerns, it will be too late. Miller suggested sending an email instead.

By consensus, the board agreed to send an email to the District 7 and 4 legislators, and to the county's association.

Stanwick said Judge Chris Giles will be a part of the Jail Expansion Committee and a meeting will be held Tuesday, February 23rd at 1:00 p.m.

SCHEDULED AGENDA ITEM

As scheduled at 9:15 a.m., Logan Zeisler with Delta Chi discussed the Boulevard Tree Project. Zeisler said they plant trees throughout the community in the boulevards. Zeisler said each tree is \$50.00 and they ask each homeowner to pay \$15.00. Zeisler asked the board for a \$750 contribution to help fund the Boulevard Tree Project.

Motion by Miller, seconded by Pierce to give a \$750 contribution to the Boulevard Tree Project. Miller thanked them for reaching out to the surrounding communities and hopes they continue to do so. Krogman asked if there were any issues asking homeowners to pay \$15.00 for a tree. Zeisler said they haven't had any issues because it is a great investment for them and they don't have to do any of the work. Jensen said it is a great project and thanked them for reaching out to the surrounding communities. Motion carried.

Department Head Reports Continued

Highway Superintendent Richard Birk said they have been busy with the snow and ice. Birk said they've contacted Arch Inc. about replacing the shop in Sinai.

Birk also discussed a bill to make a county actively enforce weight limits to be eligible for bridge improvement grants.

Miller thanked the highway department for their hard work with all of the snow and ice.

Pierce asked if the highway bids were ready to go for the bridge north of White. Birk said they won't be able to go to bids until the plans have been approved by the state.

Be it Noted Items

Be it noted, the following volunteers are recognized by Brookings County for work comp purposes:

Storm Spotters: Terry Albers, Nancy Anderson, James Booth, Richard Canaday, Harlan Feldhus, Dennis Hetrick, Sanath Kumar, David Larson, Vicki Larson, Duane Martin, Gregory Moir, Kurt Narveson, Cathy Narveson, Darel Palm, David Peterson, Larry Peterson, Kenneth Robinson Jr., Susan Schuurman, Arend Schuurman, Roland Thompson, Randy VanDyke, Dennis Welu, Arthur Wilber, Wayne Williams, Delores Williams, and Dave Wiesner.

RSVP Drivers: Carol Basmajian, Ron Eggen, Dennis Hanson, Jim Herrboldt, Kathy Jorenby, Dennis Josephsen, Russ Larson, Barry Meyer, Art Niles, Bob Ohlsen, Darel Palm, Dave Peterson, Steve Prunty, Robin Savage, Charlie Schnabel, Jim Steen, Lyle Tufty, Carmen Wika, Art Wilber.

Be it noted, the following is a list of county employee wages for 2016: Aguirre, Maria \$16.99, Anderson, Jeffery \$27.11, Andresen, Michael \$14.70, Beller, Jennifer \$18.26, Bergt, Ethan \$16.99, Berkness, Alexander \$17.33, Birk, Richard \$68,201.12, Bitar, Nawal \$16.99, Biteler, David \$21.10, Brehmer, Jacob \$21.25, Buseeth, Vicki \$73,274.76, Calhoon, Clyde \$121,565.86, Camacho Erosa, Angela \$16.99, Chapman, Beverly \$66,139.58, Chapman, Craig \$19.38, Christensen, Matt \$18.88, Cofell, Richard \$20.30, Cramer, Lynn \$20.83, DeJong, Darren \$24.90, Delaney, Michelle \$18.03, Doremus, Sean \$21.10, Dragseth, Joyce \$68,161.86, Eaton, Valerie \$22.00, Egeberg, Gary \$14.70, Ellingson, Kimberly \$16.99, Enz, Gregory \$19.13, Erickson, Andrew \$17.67, Erickson, Michael \$21.82, Friedrich, Clifford \$26.77, Gengler, Michael \$21.53, Giegling, Michael \$24.73, Gross, Linda \$20.71, Haddock, Alisha \$16.99, Haider, Darin \$28.01, Hanson, Kathryn--\$21.54, Hanson, Tammy--\$21.82, Haugen, Richard--\$22.69, Hauptert, Shiann--\$17.33, Hieb, Jere \$20.57, Hieb, Richard \$5,000.06, Hill, Robert \$68,161.86, Hoekman, Devan \$22.00, Holzhauser, Michael \$66,110.72, Howard, Abigail \$89,263.20, Jensen, Larry \$16,927.82, Johnson, Angela \$18.39, Kelley, Richard \$17.33, Kindt, Melanie \$15.80, Klingbille, Larry \$23.16 Klitzke, Anita \$19.13, Kneebone, Dale \$23.16, Kriese, Jeremy \$22.40, Krogman, Ryan \$16,927.82, Kruse, Belinda \$17.80, Lang, Mitchell \$14.70, Langstraat, Manuel \$21.53, Lehnertz, Adam \$16.99, Lenander, Shelly \$11.50, Lilla, Christopher \$57,867.67, Littlecott, Laura \$24.24, Maher, Rae Lynn \$19.13, McCrea, Don \$21.53, McCrea, Kristen \$16.99, Miller, Dennis \$24.90, Miller, Stephne \$16,927.82, Mitzel, Derek \$17.33, Molengraaf, John \$18.28, Morlock, Amber \$20.02, Moser, Misty \$41,641.60, Mulhair, Christopher \$19.00, Murfield, Kevin \$16.99, Ness, Paul \$17.67, Nesvold, Teree \$64,216.36, Norgaard, Gary \$21.54, Norgaard, Nick \$18.03, Olson, Robert \$21.54, Page, Zachary \$17.33, Peterson, Jenna \$16.99, Pierce, Irene \$23.16, Pierce, Lee Ann \$16,927.82, Pike, Jon \$30.93, Plowman, Shawn \$23.14, Poindexter, Colleen \$20.83, Price, Sheila \$17.33, Rennich, Susan \$23.30, Ribstein, Randy \$23.16, Rippert, Jacqueline \$18.15, Sampson, James \$23.14, Scheer, Aaron \$14.70, Schultz, Lori

\$23.16, Scott, Michael \$20.83, Sebring, Scott \$73,275.02, Stanwick, Martin \$91,028.86, Steen, Peggy \$18.15, Steffensen, Stacy \$66,609.14, Stoebner, B. Jean \$20.04, Stoltenburg, Michael \$21.53, Swartos, Don \$21.54, Sweebe, Bart \$67,809.82, Taylor, Susan \$16.12, Thornton, Tonia \$17.33, Tolley, Sally \$16.44, Umberger, Charles \$25.22, VanderWal, Susan \$17.33, Walburg, Duane \$25.83, Walsh, Melissa \$16.44, Williams, Craig \$16.99, Witchey, Kristen \$22.11, Yseth, Tom \$16,927.82

Be it noted, the board agreed to accept at \$25,000 in-kind credit with L.G. Everist of Brookings as part of their contribution for the 34th Avenue project.

Be it noted, the board authorized Chairperson Krogman to sign the South Dakota Office of Emergency Management Report of Personnel Action for Robert Hill.

Be it noted, the board authorized Chairperson Krogman to sign the South Dakota Office of Emergency Management Report of Personnel Action for Richard Haugen.

REGULAR BUSINESS

Motion by Yseth, seconded by Jensen to approve and authorize Chairperson Krogman to sign a Request to Fill Vacancy for the Deputy Director of Equalization in the Equalization Department.

Roll call vote: Yseth “aye,” Miller “aye,” Jensen “aye,” Pierce “aye,” Krogman “aye.” Motion carried.

Motion by Jensen, seconded by Miller to approve and authorize Chairperson Krogman to sign Agreement #16-03: an application for occupancy of right-of-way made by Sioux Valley Energy.

Roll call vote: Miller “aye,” Jensen “aye,” Pierce “aye,” Yseth “aye,” Krogman “aye.” Motion carried.

Motion by Miller, seconded by Jensen to approve and authorize Chairperson Krogman to sign Agreement #16-04: an agreement to provide for the striping and continuing maintenance of County Roads within Brookings County. Background information was provided by Highway Superintendent Richard Birk.

Roll call vote: Jensen “aye,” Pierce “aye,” Yseth “aye,” Miller “aye,” Krogman “aye.” Motion carried.

Motion by Pierce, seconded by Miller to remove approving the 2016 Chamber Membership fee of \$900 from the table. Motion carried.

Yseth said the Chamber discussed the board’s concerns on creating new benefits that would fit the county’s needs. Yseth said it is something the Chamber would look at changing or adding in the future.

Motion by Pierce, seconded by Miller to approve the 2016 Chamber Membership fee of \$900. Roll call vote: Pierce “aye,” Yseth “aye,” Miller “aye.” Jensen “aye,” Krogman “aye.” Motion carried.

Commission Department Director Stacy Steffensen presented the Commission Department Director Report. Steffensen included the 4th Quarter Report from Community Health in her report.

Steffensen said Director of Equalization Joyce Dragseth's Retirement party will be Friday, February 19th from 2:00 p.m. to 4:00 p.m.

Steffensen also discussed upcoming dates.

Deputy States Attorney Teree Nesvold said they are working on statistics and will report more on that at the next meeting.

COMMISSIONERS' REPORTS & DISCUSSION

Commissioner Pierce reported on the Planning & Zoning Public Hearing; reported on the Swiftel Advisory Board Meeting; attended the Chamber Mixer; reported on the City's Planning & Zoning Board Meeting; attended the Chamber Woman in Leadership Meeting; and reported on the Chamber Governmental Affairs Meeting. Pierce said she received an email stating there will be a JDC Meeting in the next couple of months.

Commissioner Jensen attended the Planning & Zoning Public Hearing.

Commissioner Miller attended the County Social; attended the Planning & Zoning Public Hearing; attended the Domestic Abuse Meeting; and attended the Extension Board Meeting. During the Extension Board Meeting, Miller said it was asked if they could sign the vouchers. Finance Officer Vicki Buseth said she would need to ask State Auditor Brenda Colombe.

Miller also attended the WILL Luncheon. Miller said she was asked to be on a Messaging Task Force for Brookings.

Commissioner Yseth attended the County Social; attended the Planning & Zoning Public Hearing; and the Hospital Board Meeting. Yseth also read a letter announcing that he does not plan to run for a second term on the commission.

Commissioner Krogman attended the County Social; reported on the BEDC Meeting. Krogman said he was appointed to the Housing Task Force Meeting with the city. Krogman said he's unable to attend the E911 meeting due to a conflict with the Housing Task Force. He asked the board if anyone else would like to go.

Chairperson Krogman declared the board in recess until 1:00 p.m.

SCHEDULED AGENDA ITEM

As scheduled at 1:00 p.m., the board held a public hearing on the Comprehensive Land Use Plan for Brookings County.

Chairperson Krogman opened the public hearing and called for proponents.

County Development Director Robert Hill said community meetings were held throughout Brookings County, as well as in the cities of Volga, White, Elkton, and Brookings. He also said a survey was developed and mailed out to 552 individuals of rural unincorporated households across the county through a random sampling. Hill said the survey was also available online and at various meetings. Hill said on January 26, 2016 the Brookings County Planning Commission made eight amendments to the Comprehensive Plan which were posted on the Brookings County website for the public to review.

Luke Muller with the First District Association of Local Governments also discussed the process of creating the Comprehensive Land Use Plan.

Chairperson Krogman called for opponents.

Brookings County resident Dan Gerjets said he is concerned about roads going through some private property south of town on Highway 77. County Development Director Robert Hill said the markings on the plan are just road numbers, not roads.

Brookings County resident Laura Marsh said she feels that as residents and as citizens, there is a duty to be more aware of the process. Marsh said she hasn't heard of any township meetings in the last year. Marsh said she is encouraging more people to get engaged.

Chairperson Krogman closed the public hearing.

Motion by Pierce, seconded by Yseth to approve and authorize Chairperson Krogman to sign Resolution #16-07: a resolution adopting the Comprehensive Land Use Plan for Brookings County, as provided for SDCL 11-2. Miller said she would like to address Laura Marsh's public input comment. Miller said she has tried getting people engaged in city and county government. Miller said she welcomes everyone's input and encourages any advice on how to get the community more involved.

Yseth said he appreciates the amendments made to the Comprehensive Plan. Jensen thanked the Brookings County Planning & Zoning for the work they did on putting together this plan. Pierce said she wants to extend a 'Thank You' for all of those who worked on the Comprehensive Land Use Plan.

Roll call vote: Yseth "aye," Miller "aye," Jensen "aye," Pierce "aye," Krogman "aye."
Motion carried.

RESOLUTION #16-07

A RESOLUTION ADOPTING THE COMPREHENSIVE LAND USE PLAN FOR BROOKINGS COUNTY, AS PROVIDED FOR IN SDCL 11-2

WHEREAS, Chapter 11-2 of South Dakota Codified Law has empowered the Brookings County Planning Commission and Brookings County Board of County Commissioners to prepare a Comprehensive Land Use Plan for the development of the unincorporated areas of Brookings County; and

WHEREAS, the Brookings County Planning Commission has developed a Comprehensive Land Use Plan, has held the required Public Hearing, and has made a recommendation for adoption of the Plan to the Brookings County Board of County Commissioners; and

WHEREAS, the Brookings County Board of County Commissioners has received the recommendation of the Planning Commission and has held the required Public Hearing; and

WHEREAS, the adoption of the Comprehensive Land Use Plan would enhance the responsible development of Brookings County.

NOW, THEREFORE, BE IT RESOLVED by the Brookings County Board of County Commissioners that the Comprehensive Land Use Plan for Brookings County be hereby adopted and effective upon 20 days after publication of this resolution.

Ryan Krogman

Chairman, Brookings County Board of Commissioners

ATTEST:

Vicki Buseth
Brookings County Finance Officer

ADJOURNMENT

Motion by Jensen, seconded by Pierce to adjourn. Motion carried. The next regular scheduled meeting is Tuesday, February 23, 2016 at 8:30 a.m.

It is the policy of Brookings County, South Dakota not to discriminate against the Handicapped of Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

Jenna Peterson
Finance Assistant II
Brookings County

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